

SEP 12 2016

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Dan Milam

TODAY'S DATE: 08/16/2016

DEPARTMENT:

Information Technology

SIGNATURE OF DEPARTMENT HEAD:

Dan Milam

REQUESTED AGENDA DATE:

12 Sep 2016

SPECIFIC AGENDA WORDING:

Consideration of install two POTS telephone lines for District Clerk Jury System.

PERSON(S) TO PRESENT ITEM:

Dan Milam

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 5

ACTION ITEM: XX

WORKSHOP:

(Anticipated number of minutes needed to discuss item) **CONSENT: _____**

EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY: XX

IT DEPARTMENT: _____

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: DCL

*******This Section to be completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____